



P & C Meeting	
Date & Time	16 th June 2011. 1.00pm
Meeting called by	John Paterson
Note Taker	Donna White
Attendees	Terrie Scott, Colin Ward, Kylie Hyland-Ward, Rebecca Kinsey, Justine Acar, Elizabeth Chant, John Paterson, Donna White
Apologies	Maureen Dagg, Katrina Clark, Corrina Donaldson, Janelle Levett, Kirsty Fisher, Deb Howarth

Sir Eric Woodward Memorial School Association	
Discussion	
	<ul style="list-style-type: none">• John advised SEWMS Association is a charity arm of the school established by a group of ex-parents. Association is responsible for subdivision of SEW property in order to build Preschool which is a direct benefit to the school. These funds allow the school to employ an extra SLSO (Special Learning Support Officer) during hydro-therapy and classroom support. It also covers a Music Therapist to work with each class for a session per week.• Colin Ward is a Director of the Association (current parent representative)

School Bus Runs		
Discussion		
	<ul style="list-style-type: none">• School has 2 Buses which assist families and also are direct benefit to the school. They buses are owned outright by the school. The 2nd bus was donated by Pip & Dick Smith• Each year SEW places a bid to DET Transport and so far each year have been successful in getting bus run. SEW do not determine who is on bus run however can put to DET Transport supporting cases if necessary i.e. Respite• DET Transport pays for the run, SEW pays drivers. As a result SEW have 2 accounts with reserve funds to cover future running. \$74703 in first account. \$21 274 in second account• A long term plan is needed regarding the upkeep of the buses as larger bus is over 10 years old and will eventually need to be replaced.• Colin advised the SEW Association can support this process however application of money to the school must follow a standardised process and this can take time.• The question raised was 'Should we combine the 2 bus accounts to eliminate paying account fees on both accounts?'	
Conclusion		
	<ul style="list-style-type: none">• It was determined at the meeting that further information was needed to successfully vote on this. More specifically the information needed was;<ul style="list-style-type: none">➢ Do we have to pay tax? All or some tax?➢ Should we invest part of the money into a short/long term deposit? Are we doing this now already?	
Action Items	Person Responsible	Deadline
Further account details answering questions above will be attained	John Paterson	4.8.11



Fundraising Events

Discussion

- Elizabeth and Phillip Chant organize a Golf Day which raises significant funds for the school. An email has been sent to parents regarding this event.
- Colin presented a record of last 10years of support from SEW Association which has raised approx. \$325 000. Community donations for last 10 years approx. \$177 000
- John advised Rotary have been strong supporters along with St Ives Shopping Village which support to raise funds each even year.
- Colin advised that major charity events will raise funds for schools and Elizabeth advised that companies like to know what they are raising funds to support.
- John advised the school lacks an undercover meeting space (Multi-purpose Hall). Terrie suggested researching whether government would subsidise or match dollar for dollar. Rebecca questioned whether DET would allow for external involvement as she has a connection to an Engineer and Architect. Justine advised family business is in Kitchen and Joinery if internal cupboards are required.
- John advised DET Property Assessts will need to be involved as hall will be DET maintained. There might be a 'formulistic plan' for schools that qualify for halls, however, this could be argued based on the needs of SEW students.

Conclusion

The forum decided that further information was required from SEW Association who were involved in negotiations and plans for building of Preschool

Action Items

Action Items	Person Responsible	Deadline
Colin will speak to Co-Directors (Leigh and Michael) of SEW Assoc. and respond to P&C directly or via Kylie next meeting.	Colin Ward	4.8.11

Social Events / Get Together

Discussion

- Discussion to vary P&C meeting times. Form parental survey most parent's selected daytime meetings.
- Deb Howarth organizes family get togethers and has future dates planned
- Kylie suggested more notice to families regarding invitations to school events and notice of external events.
- Add calendar page to Newsletter to remind parents to check updates on School Website
- Full student names on Newsletter photos for students with same name
- Justine suggested a 'Supporter Page' on School Website with links to supporters websites
- Suggestion for Parent Information included to website, such as Variety Club/Lord Mayor Picnic/Sailability etc.

Conclusion

Next P & C Meeting decided Term 3. Monday 8th August 2011 at 1pm
Parents will know by end of Term 2 what events the school is supporting in Term 3

Action Items

Action Items	Person Responsible	Deadline
Social dates to be added to website calendar.	Donna White	On going
School events for Term 3 decided	John & Donna	1 st July 11
Supporter Page and Parent Information Link added to website	Donna with Anna T	4.8.11
Donna will email parents for suggestions/information to be included in Newsletter/Website	Donna	On going

Meeting closed

2.22pm

Next meeting

Monday 8th August 2011 at 1pm